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# JOURNEYMAN ELECTRICIAN

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**REPORTS TO:** Electrical Department Manager

**DEPARTMENT:** Electrical

**ESSENTIAL DUTIES & RESPONSIBILITIES:**

- Performs installation of electrical materials and equipment as required by drawings or specifications and per local, state and national codes
- Performs repair of electrical equipment and facilities per local, state and national codes and manufacturer's recommendations
- Conducts safety evaluations at each job site to ensure he/she has proper personal protective equipment and that repairs or installations can be made safely
- Tests all equipment that was installed or repaired to ensure it is operating properly and safely before releasing to customer
- Keeps company provided inventory and tools locked and secured at all times
- Locks Out and Tags Out all equipment that is unsafe and reports such conditions to a responsible person at the job location
- Prepares Service Orders to document work performed, materials and equipment used, and recommendations for follow up
- Conducts inspections of company provided truck and equipment and files repair and maintenance requests on a timely basis.
- Attends safety meetings and/or completes computer based safety training and reports any unsafe conditions to supervisor

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**EDUCATION/EXPERIENCE:**

- Must possess a valid State issued Journeyman's license
- Minimum of three years of experience in electrical installation and repairs

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**PHYSICAL DEMANDS:**

- Driving long distances
- Handling heavy parts up to 80 lbs.
- Working long hours when needed
- Travel out of town is required

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