
AUTOMOTIVE TECHNICIAN

REPORTS TO: Automotive or Service Department Manager

DEPARTMENT: Automotive / Service

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Performs inspections of automotive shop equipment and makes recommendations for repairs
- Performs repair or installation of equipment per manufacturer's recommendations or industry standards
- Conducts safety evaluations at each job site to ensure he/she has proper personal protective equipment and that repairs or installation can be made safely
- Tests all equipment that was repaired or installed to ensure it is operating properly and safely before releasing back to customer
- Keeps company provided inventory and tools locked and secured at all times
- Locks Out and Tags Out all equipment that is unsafe and reports such conditions to a responsible person at the job location
- Prepares Service Orders to document work performed, materials and equipment used, and recommendations for follow up
- Conducts inspections of company provided truck and equipment and files repair and maintenance requests on a timely basis.
- Attends safety meetings and/or completes computer based safety training and reports any unsafe conditions to supervisor

EDUCATION/EXPERIENCE:

- Minimum of 2 years as apprentice working under oversight of Automotive technician
- Advancement in trade requires successful completion of Rotary Lift Factory Training and ALI Certification

PHYSICAL DEMANDS:

- Driving long distances
 - Handling heavy parts up to 80 lbs.
 - Working long hours when needed
 - Travel out of town is required
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